

## Coaching Services Agreement

This agreement is to provision coaching by \_\_\_\_\_ for persons designated by the \_\_\_\_\_.

### Term

This agreement will begin \_\_\_\_\_ and continue on a month to month basis until cancelled by either party, goals are completed or no one is designated for coaching by the \_\_\_\_\_.

### Coachees

Coaching will be initially provided for \_\_\_\_\_ and \_\_\_\_\_ as Church Planters. Changes in persons being coached will be coordinated by \_\_\_\_\_ and approved by the Chair of the \_\_\_\_\_.

### Methodology

Either the G.R.O.W. model, 5R's model or multiple styles of coaching will be utilized and for each person being coached will also involve:

One face-to-face session per month, approx 90-120 minutes each.

Phone calls every other week.

Internet accountability through \_\_\_\_\_ .com

Emails and phone calls as needed.

### Reporting

Summary topical progress reports will be sent monthly to the Chair of the \_\_\_\_\_ for monitoring and distribution to appropriate parties. These reports will also include a statement indicating the coaching fee due. Example "With this monthly progress report, a fee of \$\_\_\_\_\_ is due for the month of \_\_\_\_\_ plus expenses of \$\_\_\_\_\_ for reimbursement of attached receipts." Reports and scanned attachments may be emailed or mailed.

### Expenses.

The cost of coaching is \$400 per month for two persons. Additional persons at \$200 each, but if only one person is being coached the fee is \$300 per month. Reimbursement of costs for long distance phone calls and mileage documentation will be submitted for reimbursement monthly. The mileage reimbursement rate will be that established by the federal government. Additional travel costs for coaching sessions must be pre-approved by \_\_\_\_\_. Reimbursements will be processed with the monthly coaching fee and made payable directly to \_\_\_\_\_.

This agreement for coaching services is made between the \_\_\_\_\_ and \_\_\_\_\_.

\_\_\_\_\_  
Name / Organization

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone/ email

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone/ email

TL 10/06